Wisconsin Singers – Webmaster Intern Description

Wisconsin Singers is a comprehensive student involvement experience located in the Red Gym. As a 46-year-old organization within the Division of Student Life at the University of Wisconsin – Madison, we engage students through hands-on real world experiences working with a non-profit entertainment business (Wisconsin Singers). For more information about the Wisconsin Singers please visit: www.WisconsinSingers.com and click on Get Involved.

As part of our internship team, Wisconsin Singers wants to give you the chance to hone your webmaster and design skills in a student-friendly environment. The Wisconsin Singers Webmaster will work on short and long-term projects that will be developed throughout the year and implemented largely in the 2014-2015 academic year.

Webmaster Intern Responsibilities:

• Updates website content including graphics, text, hotlinks, etc.
• Debug issues that arise out of website performance
• Plan and implement any necessary modifications or enhancements to current website

Requirements:

• Organized and dependable work habits
• Experience with HTML and web scripting
• Skills in CSS, PHP, SQL
• Detail-oriented with demonstrated success in meeting deadlines

Application Process, Hours and Compensation:

• An average of 2-4 hours a week during the academic year is expected with 10-20 hours during summer 2014.
• Internship to last entirety of the 2014-2015 academic year.
• Class credit and scholarship dollars
• Please submit a resume and cover letter that outlines your qualifications for this position by August 1 to intern@wisconsinsingers.com. Call 608.332.8245 with any questions.